

U-Con Auction Seller Item List

Seller Name: _____ **Seller Number:** _____ **Donation:** _____ %

Item #	Description:	Reserve:	Buyer #	Sold for:
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____
11	_____	_____	_____	_____
12	_____	_____	_____	_____
13	_____	_____	_____	_____
14	_____	_____	_____	_____
15	_____	_____	_____	_____

Seller should not fill this in!

Sale Total: _____

Less _____ % to Con: _____

Payment to Seller: _____

I have read all the auction rules regarding the sale of my items at the U-Con Auction and agree to abide by them.

Signed: _____ **Date:** _____

Rules for Sellers

Seller Registration

Your badge number is your seller number. Each seller must complete an Item List (on the back side of this form) and the corresponding number of individual item slips. You can register items during the convention before the auction starts.

Donations to the Convention

Our cut for the charity is 10% of the selling price of each SOLD item or \$1, whichever is greater, rounded up to the nearest dollar. Donating an additional percentage of an item's selling price earns our undying gratitude. Donations are in increments of 10%. The Item List has a spot for indicating this.

Selling Order

We auction items based on when they are submitted for the auction. The earlier you submit them to the auction, the earlier in the queue they will be.

Collecting Your Payment and Unsold Items

Sellers collect their payment and unsold items after our accountants have completed their number crunching. Since this happens AFTER the auction, we ask for your patience. Collection time is immediately after the auction once all the buyers have paid for their items. If you cannot pick up your payment and unsold items then, they will be held at registration until registration closes for the night. All unclaimed payments will be donated to the charity, and all unclaimed items will be donated to the Games Library!

Rules for Bidders

Bidder Registration

The auction paddle you receive is your bidder number. There are a limited number of paddles, so make sure to arrive before the auction starts to guarantee receiving one. Arriving early also allows you an early preview of the items being auctioned.

Bidding Procedure

The auctioneer announces the opening bid for each item. If you wish to bid that amount, raise your paddle (don't be shy, raise it high). If more than one bidder has their paddle raised, the auctioneer continues to increase the bid until only one hand is raised. At that time, the item is 'going' for the high bid. If no other bidders rejoin the bidding the item is SOLD to the high bidder. Bids are increased in \$1 increments, but we do accept bidders calling out higher bids if they wish.

Paying for Items

We only accept cash as payment. After the auction, buyers are given a total for the amount they owe and can then collect their items. We recommend that buyers keep track of what they buy during the auction.

Caveat Emptor

While we endeavor to describe each item accurately, we are not responsible for the condition or contents of any item(s) sold in the auction. Any problems must be taken up with the seller. No dueling facilities are provided.